

**CHAMBERS OF JUDGE JUDITH M. BARZILAY**  
**General Information**

1. Form and length of briefs:

Moving and response briefs are limited to 30 pages (excluding tables of contents and authorities, appendices and other such additions); reply briefs to 15 pages. Briefs should be submitted also on 3 ½" disk formatted for Wordperfect 8.0 (or earlier editions) for Windows. Font type should be no smaller than 12pt (same as this type).

All briefs with documentary exhibits attached should include an index to those exhibits placed at the beginning of the exhibits section.

In addition, the pages in the brief on which the exhibits are cited, should be indicated in the Table of Authorities, either in a miscellaneous section which may include all cites other than those from statutes, cases and regulations, or in a separate Table of Exhibits cited.

**Trade Cases:** The court requests that all briefs and appendices be color coded. The brief(s) and appendix submitted by the government should have red covers; those submitted by the respondent before Commerce (whether plaintiff or defendant-intervenor in the case before the court) should have green covers; and those submitted by a domestic interested party (whether plaintiff or defendant-intervenor in the case before the court) should have blue covers.

2. Marking of exhibits for trial:

Covered in the Pretrial Order as an attachment to the Rule 16 Letter.

3. Benchmark time limits for oral arguments:

Governed by the number and complexity of the issues.

4. Signing of orders:

The Judge will not sign any order where the signature line is separate from the document. The signature page must contain the court number and enough text so that it is identifiable with the order. Any orders not complying with this procedure will be returned.

Please note that any motion to amend a scheduling order must be accompanied by a complete Amended Scheduling Order, setting out the new and unchanged dates, if any, and with the following language added to the Order: **Prior to the filing of any further motion to amend the Scheduling Order, parties are to initiate a conference call with the court.**

5. Conference calls: Any and all conference calls not initiated in a timely manner will not be accepted by the Judge.

6. Procedure for contacting chambers in an assigned action regarding clarification of the terms of an order or to obtain direction on a procedure:

**All such inquiries should be directed to courtroom deputy clerk Stephen Swindell at 212-264-2018.**

7. Courtesy copies: There is no need to file these. All filings are to the Clerk's office.